

## **FAB Meeting Minutes – 10/1/08**

*Executive Members Present: Cornelia Gifford, Pat O'Morchoe, Lasica Crane*

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### **7:09 Welcome & Call to order.**

*Previous Minutes: Reading of the minutes by secretary. Warrick moves to accept as read. Second by Vicki. Unanimous approval of Minutes.*

### **President's Report:**

*We did the orientation before school started, people signed up and we talked to many people. Deirdre Duffy wrote an article in the Kingston Community News about the Middle School Choir and mentioned the efforts of the Fine Arts Boosters. She might be willing to do an article on the Swing Dance. We have shared concessions on 3 football games with the Athletics Boosters. They are happy to have the help and we are making more money than if we had a separate booth. It is a busy place. They have given us \$250.00 for the first two games. The Burger Bash went well. It was a lot of fun, next time we will be more conservative with our purchases. Deon is making blankets, she has had family helping. She will likely need help in the future. We have been working on the 501c3 and the project priority list. Steve, the janitor would like us to limit our use to one door near the staff parking when we enter for our monthly meetings.*

### **7:10 Treasurer's Report – distributed**

*Burger Bash: Cost/Meal = \$2.50, sold 120 meals.*

*Athletics Boosters Check; received \$250 for 1<sup>st</sup> two games!*

*We do have a lot of stock left over from the Burger Bash. We distributed produce so that it wouldn't go bad. We can return them but we would get our money back and they would be thrown out. We have talked about offering the stuff at cost to our membership, we could ask Athletics Boosters if they want them. They may not want them because they use the precooked ones. We have 10 packages of burgers at 14.99 and 6 packages of cheese for 8.00 and 6 packages of buns. We will send out an email to the membership and after a certain date, it all goes back to Costco to be scraped.*

### **7:15 VP-Membership – Membership Report**

*Deon is having surgery tomorrow, her daughter broke her arm and she was thinking of resigning but Conny will take over her role temporarily until she is back on her feet. We have new members, maybe even up to 60 total members, although they are not all here tonight. Meetings need to be better publicized. Warrick will keep updating KHSFAB and we will check with the school to make sure that our meetings are on the calendar. We will check to ensure that the correct dates are on it. Chris Case can send an email out to the Kingston*

community before the next meeting. FAB meeting dates scheduled for 2008/09 School year:  
- Nov 5, Dec 3, Jan 7, Feb 4, Mar 4, Apr 8, May 6, Jun 3

## **7:20 VP-Committees**

**Volunteers needed for upcoming events – signups are out:**

- Football Home Games: 10/3, 10/10 (homecoming), 10/31  
- Movie Premier Night – Oct. 17<sup>th</sup> and 18<sup>th</sup> Concessions and help—this is “Across the 50 Yard Line”, it has won awards, groups can premier the movie. The company asks for 50% of profits to go to marching programs, we will also have a music instrument donation program, we will have concessions using it as a general fundraiser. We would like to have popcorn machine. We need lights in the hallway, needs to be manually overridden for the performance. Mr C will follow up on the lighting to make sure that it is overridden for the performances. It will be \$8.00 for tickets. The bleachers hold 300. Mr C will send info out to everyone in the area as this is the first time it has been shown north of CA, so it might appeal to a lot of people. We will start by showing our Kitsap Classic performance, and there may be a representative from the movie to speak. It is a DVD, sound will be piped in. It is 1 ½ hours long and will remain with the band. Let us know if any help is needed with advertising or publicity. Mr.C will be sending it out to all local schools. We will need help with Concessions.

- Drama Performances : 11/7, 11/8, 11/9

- Band & Choir Concerts: 11/13 (band only), 12/16

We have sign ups, Vicki can bring the tent, Pat and Lasica will work in the concessions.

Others will work with Athletic boosters. Movie Premier night will need to have help. Play, Band and Choir volunteer opportunities are open and available!

## **7:30 Ongoing Business**

**Swing Dance - Vicki**

- Procurement/Auction Items (what about student time?)

- Volunteers/Chairs

- Ticket Sales

- Marketing: distribute posters, newspapers, newsletters, etc.

Had the first meeting, decided to move the venue to the KHS Commons. Facilities request submitted, and the next Swing Dance meeting will be 7pm Monday, October 6, in the band room. Chairs for almost every committee except the clean up crew, but this will not be a big deal. We do need to try to get as many people out to help as possible. The more people who help the less work there will be for everyone. Vicki has been able to adjust the Procurement form. She will email a copy to Warrick to put on the website. November 1<sup>st</sup> will be the date for procurement, but it might be early so there could be more time. The catalogue could be scheduled for the 15<sup>th</sup> as a final date. We need more people. The posters are close to being finalized. In order to purchase tickets with a credit card they have to order tickets from Cornelia, via phone or email. We will go into more detail on Monday at the Swing Dance meeting on Monday. Conny would like each member to try to procure at least one item. We will try to centralize the

information about who has been approached. Pat wonders if we should have waited until the Spring because of the economy right now, but everyone is doing auctions in the spring, and we already have another fundraiser planned. Hopefully, we will have more volunteers than we need. We would like to see this fundraiser be very successful. Tickets are \$15 for adults, \$10 for students & military. We had 16 band booster members last year, and we have over 50 FAB members this year. Hopefully, that will translate into more people coming to the auction. We should be shooting toward \$10,000 for this fundraiser. If we sell 200 tickets, we will be heading in the right direction. We need to aim for higher priced procurements as well. If we are lucky to get enough small items, we should also be able to make some nice baskets.

Mr. C. would like to find a way to have kids offer services for auction with the funds going to the student for their trip to Southern CA. This is not a school district thing, parents would sign off, the school will sign off. This way the students could raise funds for their trip. Perhaps parent volunteers would like to do that as well. There will probably be a maximum of 10-12 kids. Perhaps we will limit it to the first 20 kids who sign up. There could be a deadline of November 1<sup>st</sup> with all paperwork. We need to create a form for the students and a parent form. Adam will take care of that. Vicki will try to get some new volunteers for marketing to help James. Curly Wilder is very willing to help with procurement. Things are moving forward, posters are in place, Mr. C is hoping to auction the Jazz Band. The funds will be tracked through Mr C.

#### **7:45 New Business - call for new business items**

School Board Meetings – we would like to have FAB representation at each of the meetings, we would not necessarily be speaking at the meetings unless something directly affects us. Robin goes to many of them anyway; Conny can't do Thursday, but if any of the FAB members can attend it would be great. There are two meetings that are not on Thursday and the meeting in November conflicts with Band/Choir concert. We would like to have people present that could give the board updates on what FAB is doing and what we have coming up.

FAB Project Priority List—This should have gone out to the department directors ahead of time and next time we will do it that way. This Priority List is only valid until the next update in January. This initial \$4500 will only apply until January hopefully things will go well. The Swing Dance is the test to see how our fundraising will go.

James had nothing on the list for the art department, but we felt that some funds should go toward his storage needs. Drama & Band have items on the list, we will probably have disbursed all our funding needs for this Priority List by December. The list is short at this point but if the dance is successful, we will immediately send out new priority lists and have them available to be voted on at the December meeting. We will not wait for the January meeting. They are planning to put some lighting from the choir room into the commons for drama, this will cost about \$1500 to change that lighting to work for drama. There is surplus money in the Kingston High School building budget, and the lighting and kiln were being addressed out of

those funds. The kiln and lighting will be public works projects so Alison needs to stay in touch with Robin Shoemaker to make sure that the proposed lighting is appropriate for drama needs.

**Priority List:**

1. Pipe & Drape (42') \$750 to 800

We currently have almost enough for this. We need to be sure to have the money for the 501c3. If we sell some of the left over food, we will be able to start on item 2, which is the initial Band/Choir disbursement.

2. Band/Choir Disbursement—Mr. C. felt that he would like Band & Choir to be separate funding disbursements. However, it makes more sense to let him have latitude in funding the needs he feels he has in his departments. The amount disbursed should be divided between Band & Choir as Mr. C determines. There are no choir representatives at this time, and our initial Priority List ideas were to base disbursements on the number of parent representatives from each program. We would prefer to disburse the funds to Mr. C to procure what he needs for both his programs. He realizes this would give him more latitude and feels that he can adequately separate the funds to begin building his programs.

Motion to accept the priority list as presented by Patsy Bryan, second by Colette Wilson. In anticipation of exhausting our first Priority List, we will begin the new list right away for distribution at the next meeting, so we can vote on it in December.

**Announcements:**

- 501(c)3 - Pat met with John MacDonald and had a productive meeting, but he has not begun the process. Need to lean on him to get this going before his busy season begins.

*CFAC funds-An Explanation: CFAC made a recommendation to spend \$25,000 on the pool and will possibly spend some more for the tennis courts. There is significant representation on the committee from both schools. The public meetings were difficult because there were too many pet projects. A list was generated and distributed however, that list was not created by CFAC, it was a wish list produced by the school officials. This is not a prioritized list of CFAC projects. The list will be put up on the website. There may be a backlash against the CFAC because it looks as if it comes from them. The money will be distributed only to projects that fall into the guidelines set by the CFAC. One of the larger items on the CFAC radar is a new roof for Briedablick Elementary school. The roof is needed and is likely take up about half of the surplus. The kiln project will proceed, but not quickly and it is not necessarily funded by the same funds. There are things on the list that will not be funded through capital funds because they are not capital fund projects... such as choir robes, pipe and drape or library shelves. Those should come out of the surplus building budget funds not capital funds. The CFAC has no plan to spend the money foolishly or to rubberstamp the wish list or pet projects of the school board or district officials.*

**Adjourned at 8:38**